

**GENERAL INFORMATION**

<b>Location</b>	Pukyong National University 45 Yongso-ro, Nam-gu, Busan, Republic of Korea (48513)
<b>Office Information</b>	Office of International Affairs A21 (Mirae Building), #101 Web: <a href="http://oia.pknu.ac.kr/en/">http://oia.pknu.ac.kr/en/</a>
<b>Contact Information for All Incoming and Outgoing Students</b>	Taehoon KWON Email: <a href="mailto:oia-china@pknu.ac.kr">oia-china@pknu.ac.kr</a> Phone: +82-51-629-6916

**EXCHANGE PROGRAM INFORMATION**

<b>Eligibility</b>	Currently enrolled in undergraduate programs at PKNU's partner institutions Language proficiency in either English (B2) or Korean * <a href="#">Language certification is not required.</a>
<b>Nomination</b>	Fall Semester: April 10 Spring Semester: October 10
<b>Application</b>	Fall Semester: April 30 Spring Semester: October 31
<b>Required Documents</b>	Application Form (attached) Letter of Nomination from home university Official Transcript from home university Certificate of Enrollment at Home University - Chinese students must submit a certificate of enrollment issued by <a href="#">the CHSI institution.</a> - Taiwanese students must submit a notarized certificate of enrollment at the <a href="#">consulate.</a> Copy of Passport (face page) ID Photo (for student ID) Bank Statement Letter of Recommendation
<b>Notification of Acceptance by Email</b>	Fall Semester: Late June Spring Semester: Late December
<b>Acceptance Packet Sent by</b>	Fall Semester: Early July Spring Semester: Early January * Acceptance Packet includes Certificate of Admission, Letter of Acceptance, Pre-arrival Information Sheet and other necessary information.
<b>Academic Calendar</b>	Fall: September 1 – December Spring: March 2 – June * Each semester is for 15 weeks.
<b>Issuance of Transcripts</b>	Fall: Mid-January Spring: Mid-July

### EXCHANGE PROGRAM INFORMATION

#### Courses

Most of courses are taught in Korean, but a variety of courses are offered in English. The list of courses taught in English will be available one or two months prior to each semester. The list will be sent to all accepted exchange students by Email with instructions on course registration. Exchange students can take up to 18 academic credits per semester. If students would like to learn Korean Language, they could participate in the Korean Language Program during the semester with 30% discounted price.

#### Credit Transfer

All our courses are credit-bearing courses and are acknowledged at most university and institutions. However, it is better that students consult academic officials at their home universities about credit transfer prior to the program begins. It is students' responsibility to consult properly, and it is their home university's authority to decide on the credit transfer.

\*3 Credit Hours: 45 contact hours

\*2 Credit Hours: 30 contact hours

#### Grading Scale

A+	A0	B+	B0	C+	C0	D+	D0	F
95-100	90-94	85-89	80-84	75-79	70-74	65-59	60-64	0-59
4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

#### Housing

All exchange students are automatically assigned to a room (shared) at on-campus dormitories. The dormitory fee for one semester is around KRW 2,000,000 which includes three meals per day at the cafeteria. Students can find an accommodation outside the campus if they want.

#### National Health Insurance

If Exchange students are staying for more than six months, All exchange students are required to enroll Korean National Health Insurance. They will be automatically enrolled on the same day of alien registration after they arrive in Korea. They have to pay about KRW 80,000 per month. More detailed information will be provided to the accepted exchange students. Students staying in Korea for less than six months are not covered by Korean National Health Insurance. Therefore, they must obtain either international student or traveler insurance before departing for Korea to cover their entire stay. The university will not be responsible for any issues arising from insurance claims if students fail to secure proper coverage.

#### PKNU Student Buddy Program

PKNU student buddy will help exchange students adjust to a new life at PKNU. The Buddy program application will be accepted at an exchange student orientation a few days before the start of the semester, after the students arrive in Korea.