

**National Ilan University  
Admission Information for International Students  
for the Spring Semester 2024**

**Reply to this email and Fill out the Enrollment Registration Form**

1. All admitted students **MUST** reply to this email before the deadline. The deadline for replying to the acceptance confirmation is **December 22, 2023**. Students who do not reply before the deadline will give up their positions. **If scholarship recipients fail to reply to the acceptance confirmation by the deadline, they will forfeit their right to obtain their financial aid awards.**
2. Students **MUST** complete and upload the attached “**Enrollment Registration Form**” (Attachment 1 ERF) to the Office of International Affairs by **December 22, 2023(GMT+8.)**

**Registration**

1. The semester will start on **February 19<sup>th</sup>, 2024**. Students are advised to arrive at the university from **February 15<sup>th</sup>-17<sup>th</sup>, 2024** to get familiar with the campus).
2. **ALL** new admitted students are required to register with the Registration Office, Division of Academic Affairs by **February 16<sup>th</sup>, 2024**, with the following documents:
  - (1) **Photo**: For their student ID card ( 2-inch, must be taken within the last 6 months )
  - (2) **Original copy of your highest diploma and an English transcript from your graduated school/college/university (with the official stamp/seal verified by the Taiwan Embassy, Consulate or Representative Office near them in their country)** (Attachment 3).
3. If an international student arrives at NIU after **February 19<sup>th</sup>, 2024**, they may not enroll for study in this semester. However, they may apply for registration in the following semester with the approval of the Office of International Affairs.

**Airport Pick-Up**

The dates for NIU Airport Pick-up Service are still to be confirmed. We will email you when these dates are known.

## **Alien Resident Certificate**

International students should apply for the Alien Resident Certificate (ARC) within 15 days starting from the next day of arrival in Taiwan. We will invite the National Immigration Agency to come and help students to apply for their ARC on an appointed date. Application documents include:

- (1) Photo  
(white background, 4.5cm\*3.5cm with an image of the head that should not be shorter than 3.2 cm or longer than 3.6 cm from the top of the head to the chin. Without wearing a hat or a pair of colored glasses, with clear facial features not covered and identifiable. The photo should not be modified or composed).
- (2) Student ID card or Proof of Enrollment Certificate (along with one copy) and a receipt of tuition payment.
- (3) Passport and resident visa
- (4) Operation Fee (one year term) : NT\$1,000

## **Insurance**

1. When you register at NIU, you should have your own health insurance for the first six months prior to your enrollment in the National Health Insurance Program. Overseas insurance must be certified by the Taiwan Government Representative Office of your country of origin or nearest office.
2. International students who hold an Alien Resident Certificate for over six months are eligible and required to join the National Health Insurance (NHI) program in Taiwan. All admitted students should complete and mail the attached “**Insurance Declaration**” (**Attachment 2**) to the Office of International Affairs by the deadline: **December 22, 2023**.
3. Note that this admission notice DOES NOT guarantee VISA issuance. Your VISA **MUST** only be approved by the Ministry of Foreign Affairs, Taiwan, R.O.C. without exception (Please refer to: <http://www.boca.gov.tw/mp.asp?mp=2> for details.).

## **Contact Information**

Office of International Affairs  
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