

National Ilan University International Student Admission Regulations

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1. These regulations have been formulated in accordance with Article 6 of the Regulations Regarding International Students Undertaking Studies in Taiwan, the academic regulations of National Ilan University, and other relevant laws and regulations.
2. Individuals who hold foreign nationality and have never held Republic of China (Taiwan)

nationality may apply for admission to the university under the aforementioned regulations if they meet the following criteria:

- (1) They have never studied in Taiwan as an overseas Chinese student.
- (2) They have not been assigned for study in Taiwan in the current academic year by the University Entrance Committee for Overseas Chinese Students under the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

Individuals who hold foreign nationality and meet the following conditions and who have resided overseas continuously for more than six years may also apply for admission if they meet the following criteria:

- (1) Applicants who also hold Republic of China (Taiwan) nationality at the time of application must have never had household registration in Taiwan.
- (2) Applicants who previously held Republic of China (Taiwan) nationality must have renounced it with the approval of the Ministry of the Interior, and said renunciation must have been effective for at least eight years at the time of application.
- (3) The aforementioned two conditions also must comply with Subparagraphs 1 and 2 of the preceding paragraph.

Foreign nationals who have been recommended for study in Taiwan by foreign governments, institutions, or schools under educational cooperation agreements and who have never had household registration in Taiwan may apply without being subject to the restrictions detailed in the preceding two paragraphs upon approval by the Ministry of Education.

The six-year period specified in Paragraph 2 is calculated from the first day of the semester in which the student intends to enroll (February 1 or August 1).

The term “overseas” in Article 2 refers to countries or regions outside Mainland China, Hong Kong, and Macau. “Have resided overseas continuously” means that during each calendar year, the international student has not stayed in Taiwan for more than 120 days. If the start or end year of the period of continuous residence overseas does not complete a calendar year, overseas status shall be determined on the basis of whether the student stayed in Taiwan for no more than 120 days during the relevant period of that year. However, the following exceptions apply, provided that the student has the necessary supporting documentation; in such cases, the period of stay in Taiwan shall not be included in the calculation of the continuous overseas residence period:

- (1) Participation in overseas youth technical training programs organized by the Overseas Community Affairs Council or technical training programs recognized by the Ministry of Education.
- (2) Attendance at Mandarin language centers of universities in Taiwan, which are approved by the Ministry of Education to enroll international students, for a total period of not more than two years.
- (3) Exchange students whose total period of exchange does not exceed two years.

- (4) Internships in Taiwan approved by the central competent authority, with a total period of no more than two years.

Foreign nationals who also hold Republic of China (Taiwan) nationality and who applied for renunciation of Republic of China (Taiwan) nationality before the amendment of the Regulations Regarding International Students Undertaking Studies in Taiwan on February 1, 2011, may apply for admission under the original regulations and are not subject to the restrictions detailed in Paragraph 2.

Persons who meet the conditions specified in Article 2 of the Nationality Act shall be deemed to possess Republic of China nationality as defined in these regulations.

3. Individuals who hold foreign nationality, possess permanent residency in Hong Kong or Macau, and have never had household registration in Taiwan may apply for admission to the university if they have resided continuously in Hong Kong, Macau, or elsewhere overseas for at least six years at the time of application.

The term “have resided continuously” in the preceding paragraph refers to a condition where the applicant has not stayed in Taiwan for more than 120 days in any given calendar year. However, exceptions apply if the applicant meets any of the conditions listed in Article 2, Paragraph 5, Subparagraphs 1 to 4, and if they provide the necessary supporting documentation; in such a case, the period of stay in Taiwan shall not be included in the calculation of the continuous overseas residence period. Individuals who were formerly residents of Mainland China, who now hold foreign nationality, and who have never had household registration in Taiwan may apply for admission if they have resided continuously overseas for at least six years at the time of application.

The continuous residence criterion specified in the preceding paragraph also means that during each calendar year, the applicant has not stayed in Taiwan for more than 120 days. Exceptions apply if the applicant meets any of the conditions listed in Article 2, Paragraph 5, Subparagraphs 1 to 4, and if they provide the necessary supporting documentation; in such a case, the period of stay in Taiwan shall not be included in the calculation of the continuous overseas residence period.

The six-year period specified in Paragraphs 1 and 3 is calculated from the first day of the semester in which the student intends to enroll (February 1 or August 1).

The term “overseas,” as used in Paragraphs 1 to 4, follows the definition provided in Article 2, Paragraph 5.

4. Each international student applying to study in Taiwan under the regulations detailed in Articles 2 and 3 is limited to a single application. If they wish to continue their studies in Taiwan subsequently, they must apply through the same process as Taiwanese students. International students who meet any of the following circumstances may, after applying under the preceding paragraph, apply to continue their studies in Taiwan or reapply to study in Taiwan, and are not subject to the restrictions of the preceding paragraph:

- (1) Students who have completed the program to which they applied for admission

may apply for a master's degree program or a higher-level program, and shall apply in accordance with the University's regulations.

- (2) Students who apply for undergraduate or lower programs in Taiwan, who stay for less than one year, or who are forced to withdraw or lose their student status may reapply for study in Taiwan and are limited to one reapplication.
- (3) International students who meet the requirements of Paragraph 1 of Article 2 and apply to study in programs below the associate degree level.

International students who meet the requirements of Paragraph 1 of Article 2 and apply for admission to bachelor's degree programs other than the Departments of Medicine, Dentistry, or Traditional Chinese Medicine, and such application is limited to one time.

International students who have obtained a bachelor's degree or higher from the University and have been approved for internship in Taiwan by the Ministry of Education may have their international student status extended for up to one year after graduation.

If an international student establishes initial household registration, transfers household registration, naturalizes, or regains Republic of China (Taiwan) nationality during their period of study in Taiwan, they shall lose their international student status and must withdraw from the University. This rule does not apply to the following circumstances:

- (1) Those whose admission method is the same as that for domestic students in Taiwan.
- (2) Those who apply for naturalization to acquire Republic of China nationality in accordance with Article 4, Paragraph 1, Subparagraphs 1 to 3 of the Nationality Act.
- (3) Those who meet the requirements of Paragraph 1 of Article 2 and apply for naturalization to acquire Republic of China nationality in accordance with Articles 3 to 7 of the Nationality Act.

International students who are expelled or lose their student status because of poor conduct, unsatisfactory academic performance, or serious violation of laws or university regulations may not apply for admission again in accordance with Paragraphs 1 and 2.

International students enrolled at other universities in Taiwan who wish to transfer to National Ilan University may apply through the University's international student application procedure as transfer students. However, students expelled from their previous institution because of poor conduct or due to a confirmed criminal

conviction may not transfer to this University.

5. To manage the admission process for international students, the university has established an International Student Admission Committee. This committee is responsible for reviewing the admission guidelines and overseeing the admission procedures. The committee members include the university president, the vice president for academic affairs, the dean of international affairs, the dean of academic affairs, the dean of student affairs, the dean of research and development, the dean of each college, and the head of each department. The university president serves as the chairperson of the committee.

The admission prospectus formulated by the University shall specify in detail the admission methods, procedures for reviewing admission eligibility, academic departments/programs open for enrollment, the language of instruction for each department/program, the required language proficiency standards for students, duration of study, admission quotas, application eligibility, standards for financial proof, tuition and miscellaneous fee refund policies, scholarship and financial aid information, and other relevant regulations.

International students applying for admission shall submit language proficiency certificates in accordance with the language of instruction of the respective departments/institutes. The language of instruction of each department/institute shall be separately announced in the admission prospectus, and applicants must meet the minimum Chinese and English language proficiency requirements established by the University.

International students applying to programs taught in Chinese shall take the Chinese language proficiency test administered by the University's Language Education Center, and shall complete the required courses in accordance with the "Implementation Guidelines for International Students Enrolled in Chinese Language Courses" of the University.

6. The university manages all aspects of international student admissions, including promotion, assistance with necessary procedures for coming to Taiwan, handling of application submissions, and issuance of admission notifications. These tasks are not outsourced to external agencies, corporations, organizations, or individuals. Promotion and advertising are conducted through the university's website, global social media advertisements, and local study abroad publications and websites. An international student applying for admission to the university must submit the documents specified below within the corresponding specified deadlines via the university's International Students Admissions Application System. Each application shall undergo an initial review by the Office of International Affairs followed by a secondary review by the respective departments (and programs). An application that passes the departmental review is forwarded to the International Student Admission Committee for further review. Successful candidates shall be issued an admission permit.

(1) Admission application form

(2) Academic credentials:

- I. Academic credentials from Mainland China: Must be processed according to the Regulations Governing the Accreditation of Schools in Mainland China.
- II. Academic credentials from Hong Kong or Macau: Must be processed according to the Regulations Governing the Examination and Recognition of Educational Records from Hong Kong and Macao.
- III. Academic credentials from other regions:
 - (i) Academic credentials from overseas Taiwanese schools and schools for Taiwanese businesspeople in Mainland China are considered equivalent to those from schools of the same level based in Taiwan.
 - (ii) Academic credentials from overseas regions other than those mentioned in Items 1 and 2 must be processed in accordance with the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education. However, credentials from overseas schools with campuses or branches in Mainland China must be notarized by a notary public in Mainland China and verified by an institution established or designated by the Executive Yuan or a private organization commissioned by the Executive Yuan.

(3) Study plan in Chinese or English

- (4) Proof of sufficient financial means for studying in Taiwan (at least USD3,000) or proof of a full scholarship provided by the Taiwanese government, the university, or a private institution: If the financial proof is not from the applicant's account, a financial guarantee from the sponsor stating their relationship with the applicant must be provided.

(5) Language Proficiency Documents:

- I. Applicants applying to programs taught in Chinese shall submit a certificate of TOCFL A2 level or above, or an equivalent Chinese language proficiency test certificate.
- II. Applicants applying to programs taught in English shall submit a certificate of CEFR B1 level or above, or an equivalent English language proficiency test certificate.
- III. Applicants whose previous degree was taught in Chinese are exempt from submitting a Chinese language proficiency test certificate.
- IV. Applicants who meet any of the following conditions are exempt from submitting an English language proficiency test certificate:
 - (i) Nationals of countries where English is an official or commonly used language.
 - (ii) Applicants who obtained their previous degree in an English-speaking country.

(6) Other documents required by specific departments (and programs):

When reviewing international student applications, the university may require verification of documents described in Subparagraph 2, Items 2 to 6, that have not been verified by a Taiwanese overseas representative office, an institution established or designated by the Executive Yuan, or a private organization commissioned by the Executive Yuan. If the documents have already been verified, the university may request assistance in confirming their authenticity.

When registering, new international students must provide proof of medical and injury insurance valid for at least six months from the date of entry. Current students must provide proof of enrollment in Taiwan's National Health Insurance system.

If the insurance proof described in the preceding paragraph was issued abroad, it must be verified by a Taiwanese overseas representative office.

The admission permit referred to in Paragraph 1 shall include the international student's name, the name of the study program, the degree type, the language of instruction, the academic year and semester start date, the tuition and related refund policy, scholarship details, and other relevant information to be communicated to international students.

This information shall be provided in both Chinese and English versions to ensure that international students understand their rights and obligations related to studying in Taiwan, and may also be provided in the student's native language.

7. If any admission documents submitted by an international student are found to have been forged, falsified, or altered in any way, the university shall revoke the student's admission qualification. If the student has already registered and enrolled, their enrollment shall be canceled, and no related academic certificates shall be issued. If the fraud is discovered after the student has graduated, the university shall revoke the student's graduation qualification and nullify their degree certificate.
8. International students who have completed a bachelor's degree or higher in Taiwan and apply for admission to a master's program or above may submit graduation certificates and transcripts issued by institutions in Taiwan and apply for admission in accordance with Article 6, without being required to submit the foreign academic credentials specified in Article 6, Paragraph 1, Subparagraph 2.

International students who meet the provisions of Article 2, Paragraph 1, and who have completed an associate degree or a lower-level program in Taiwan may submit such academic credentials and transcripts and apply for admission to a bachelor's program in accordance with Article 6, without being required to submit the foreign academic credentials specified in Article 6, Paragraph 1, Subparagraph 2.

9. The enrollment quota for international students admitted by the University shall, in principle, be limited to an additional ten percent of the total enrollment quota approved by the Ministry of Education for the previous academic year, and shall be included in the total enrollment quota for the current academic year and submitted to the Ministry of Education for approval. If the number of international students to be admitted exceeds the additional ten percent of the approved enrollment quota for the previous academic year, the University

shall submit an enrollment expansion plan (including quality control strategies and supporting measures) to the Ministry of Education for approval. However, this shall not apply to degree programs jointly established by the University in cooperation with foreign universities and approved by the Ministry of Education on a project basis.

Where there is a shortfall in the enrollment of domestic students within the total enrollment quota approved for the previous academic year, the University may fill such vacancies with international students, and shall report to the Ministry of Education for approval.

The enrollment quotas referred to in Paragraph 1 shall not include international students who do not have official student status.

10. Departments (and programs) that accept international students shall establish their review or selection methods and admission standards for international student admissions and report them to the University for record. Applications for admission submitted by international students shall be processed by the Office of International Affairs, which shall conduct an initial review to ensure the completeness of the application documents. Applications that pass the initial review shall be forwarded to the relevant departments (and programs) for further review. Each department (and program) shall, in accordance with its established admission standards and within the prescribed enrollment quotas, determine the list of admitted students. The Office of International Affairs shall compile and submit the list to the International Students Admission Committee for approval, after which admission notifications shall be issued.

The University shall promptly record international student admissions, enrollments, transfers, suspensions, withdrawals, changes, loss of student status, and departures in the international student data management information system designated by the Ministry of Education.

11. Departments (and programs) within the university may enter into educational cooperation agreements with foreign schools to admit foreign exchange students provided that these agreements do not adversely affect teaching conditions. Additionally, the university may admit foreign individuals as visiting students under these regulations.
12. The university may establish special programs for international students as part of international academic cooperation projects or to meet other specific needs. These programs must comply with the provisions of the Regulations Governing the Development Scale and Resource Conditions of Post-secondary Institutions and must be reported to the Ministry of Education for approval.
13. When international students register for admission, if they do so within the first third of the first semester of the academic year, they shall be enrolled for that semester. If they register after the first third of the first semester, they shall be enrolled for the second semester or the next academic year unless otherwise specified by the Ministry of Education.
14. International students shall not apply for admission to continuing education bachelor's programs, in-service master's programs, or other programs offered by the University that are conducted only during evenings or on weekends. However, this shall not apply to

international students who already have legal residency status in Taiwan or those enrolled in programs specially approved by the Ministry of Education.

15. The tuition and fees for international students are determined based on the following regulations:

(1) International students who have been recommended for study in Taiwan by Taiwan's overseas representative offices and are recipients of the Ministry of Foreign Affairs Taiwan Scholarship, as well as those with permanent residency in Taiwan, shall be charged according to the tuition standards set for Taiwanese students.

(2) Students admitted under educational cooperation agreements shall be charged according to the terms of the agreement.

(3) For all other international students, the university shall set the tuition standards, which must not be lower than those of private universities of the same level.

To encourage international students to study in Taiwan, the university may allocate funds to establish scholarships and financial aid for international students.

For students who were admitted before February 1, 2011, the tuition fees for their current level of education shall continue to be charged according to the standards in place at the time of their admission.

16. If visiting international students apply for admission to the university and obtain formal student status, the courses and credits that they have already completed and obtained may be recognized and transferred subject to the approval of the department heads.
17. If an international student takes a leave of absence, withdraws, changes their student status, or loses their student status, the university must notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs and the local service station of the National Immigration Agency of the Ministry of the Interior. In addition, the university must inform the Ministry of Education.
18. The Office of International Affairs is primarily responsible for handling applications for international student admissions. However, for students admitted under the provisions of Article 15, the Continuing and Extension Education Division of the Office of Academic Affairs shall handle the application process jointly with the Office of International Affairs. After admission, the Office of International Affairs is responsible for assisting international students with their daily life and academic matters. These responsibilities include arranging host families and providing guidance in learning the Chinese language and learning about Chinese culture to enhance students' understanding of Taiwan. In addition, the Office of International Affairs is tasked with organizing activities during each academic year to support international students, promote campus internationalization, and facilitate interaction and exchange between Taiwanese and international students.
19. If an international student is found to be in violation of the Employment Service Act, the university shall take immediate action in accordance with the relevant regulations.
20. Any matters not covered by these regulations shall be handled in accordance with the

Ministry of Education's Regulations Regarding International Students Undertaking Studies in Taiwan, the university's academic regulations, and other relevant laws and regulations.

21. These regulations shall be implemented after being approved at the International Affairs Meeting and subsequently ratified by the Ministry of Education.