Indian Institute of Technology Guwahati
भारतीय प्रौद्योगिकी संस्थान गुवाहाटी

Alumni and External Relations
भूतपूर्व विद्यार्थी एवं वैदेशिक संबंध

STUDENT EXCHANGE PROGRAM FACTSHEET

ACADEMIC YEAR 2022/2023

GENERAL INFORMATION

Name of the Institute	Indian Institute of Technology Guwahati
Short Name	IITG
Address	Guwahati, Assam – 781039
Country	India
Contact Person	Mrs. Nandeeta Das Salhotra, HoS, AER Phone: 0361-2582181 Email:hosaa@iitg.ac.in Prof. Mihir Kumar Purkait, Dean, AER Phone: 0361-2582183 Email: doaaer@iitg.ac.in
IITG Website	www.iitg.ac.in
IITG InternationalRelations Website	www.iitg.ac.in/aer

ACADEMIC INFORMATION

	Odd Semester	Even Semester
Term begins – ends	Last week of July – last week of November	Last week of January – last week of April
Exams begin – ends	Last week of November	Last week of April
Academic Calendar	http://www.iitg.ac.in/acad/acadCal/academic_calander.htm	

Following departments and centres offer Master and Research opportunities to the International students:

- Biotechnology
- Chemical Engineering
- Chemistry
- Civil Engineering
- Computer Science& Engg.
- Design
- Electronics and Electrical Engg.
- HSS (Humanities and SocialSciences)
- Mathematics
- Mechanical Engineering
- Physics

Humanities and Social Sciences offer only Masters and Ph.D and the centres and schools mentioned below offers Masters, Phd programme and research opportunities:

- Centre for The Environment
- Centre for Nanotechnology
- Centre for Linguistic Science and technology
- Centre for Disaster Management and Research
- Centre for Intelligent Cyber Physical Systems
- Centre for Sustainable Polymers
- Centre for Indian Knowledge Systems
- School of Agro and Rural Technology
- Mehta Family School of Data Science and Artificial Intelligence
- School of Energy Science and Engineering
- School of Health Science & Technology
- School of Business

Courses Offered	http://www.iitg.ac.in/acad/courses_syllabee.php
Full time study load for one semester	The exchange students can take a maximum of 7courses per semester, or they can do only the project work without taking any course in a semester. Teaching of the courses shall be reckoned in credits. Credits are assigned to the courses based on the following general pattern: • Two credits for each lecture period • Two credits for each tutorial period • Two credits for each studio period • One credit per hour for each Laboratory or Practical or Project session
Attendance	If a student has less than 75% of attendance in a particular course, he or she may be disqualified from writing the end semester examination.
SPI Calculation	A Semester Performance Index (SPI) will be computed for each semester in a scale of 10. The SPI will be calculated as follows: SPI = (C1*G1+ C2*G2+ C3*G3+ . . . + Cn*Gn) / (C1+ C2+ C3+ . . . + Cn) where, nis the number of courses registered during the semester, Ciis the number of credits allotted to a particular course, and Gi is the grade points corresponding to the grade awarded for the course.
Grading System	Based on the performance of a student, each student is awarded a final letter grade in each subject atthe end of the semester. The letter grades and the corresponding grade points are as follows:

Grade	Grade Point	Grade	GradePoint
AA	10	CC	6
AB	9	CD	5
BB	8	DD	4
BC	7	F	0
AB	9	CD	5
BB	8	DD	4
BC	7	F	0

APPLICATION PROCEDURE

Nomination & Required Documents

Partner university selects students according to performance, commitment and nominates them for the exchange semester via email. IITG accepts students within the scope of the exchange agreement. Applications need to be done via e-mail and applications should include the following documents:

1. Application

2. Curriculum vitae

3. Learning Agreement/Study plan (courses students want to attend at IITG.

4. Transcript of records (all grades attained at university), singed and stamped by the students' home institution.

5. Document listing the courses students are attending in their current semester (and therefore are not yet listed in the transcript).

MISCELLANEOUS INFORMATION

Language of Instruction

English

Estimated living cost

Average living cost per student per month is INR 15,000/- to 20,000/- only.

Accommodation

There are eleven boys' hostels and two girls' hostels for accommodating students with their own individual rooms. The accommodation is single-seater. These hostels are equipped with all modern amenities. Each of these hostels has its own mess, canteen, stationary shop, juice center, pantry, indoor games facilities, gymnasium, music rooms, library, TV room, laundry room among many other facilities with uninterrupted power supply. High speed LAN connections are provided in every room. Facilities for outdoor games like volleyball, basketball and football are also there. All the students of the Institute have been provided with hostel rooms in the campus.

Additional information on accommodation

Write to Office of International Relations. www.iitg.ac.in/aer

Visa requirements

Academic section will issue offer letter if accepted.

Any other relevant information

IITG follows the semester system. The Odd semester starts from last week of July and ends by 1st week of December and even semester starts from Mid of Jan and ends by first week of May

FEE STRUCTURE

i. Fee details for New Students (Foreign Nationals) of M.Tech, M.Des & M.S.(R) Programmes joining in July, 2021

Sl. No.	Items	Amount (in Rupees)
A.	**One – Time Fees (at the time of admission) & Non-Refundable**	
A.1	Admission Fee	Rs. 1500/-
A.2	Certificates Fee (Grade Card + Provisional Degree)	Rs. 750/-
A.3	Medical Examination Fee	Rs. 100/-
A.4	Student Welfare Fund	Rs. 200/-
A.5	Identity Card Fee	Rs. 100/-
A.6	Modernization and Upgradation Fee	Rs. 1,000/-
A.7	Hostel Admission Fee	Rs. 400/-
A.8	Mess Establishment Charge	Rs.2,500/-
	Total :	**Rs. 6,550/-**
B.	**One – Time Deposits (at the time of admission) & Refundable**	
B.1	Institute Caution Money	Rs.1,000/-
B.2	Library Caution Money	Rs.1,000/-
B.3	Hostel Caution Money	Rs.4,000/-
B.4	Mess Deposit	Rs.3,600/-
	Total :	**Rs. 9,600/-**
C.	**Payable at Every Semester**	
C.1	Registration/Enrollment Fee	Rs. 1,000/-
C.2	Examination Fee	Rs. 500/-
C.3	Academic Facilities Fee	Rs. 2,500/-
C.4	Students' Brotherhood Fund (SBF)	Rs.50/-
C.5	Gymkhana Fee	Rs. 1000/-
C.6	Students' Travel Assistance Fund	Rs. 50/-
C.7	Hostel Fund	Rs.600/-
C.8	Hostel Rent	Rs. 1000/-
C.9	Hostel Maintenance Charge	Rs. 3,000/-
C.10	Electricity and Water Charges	Rs. 2,500/-
C.11	Adjustable Mess Advance	Rs.18,000/-
Total :		**Rs. 30,200/-**
D.	**Payable at the time of admission & every July-November Semester Registration**	
D.1	Medical Fee	**Rs.1,900/-**
E.	**Payable by Foreign nationals in every semester**	**In US Dollar**
E.1	Tuition Fees — SAARC Countries	$ 2000
	Tuition Fees — Non – SAARC Countries	$ 4000
GRAND TOTAL:	**SAARC Countries**	**Rs. 48,250/- + $ 2000**
	Non – SAARC Countries	**Rs. 48,250/- + $ 4000**

Fee rates are subject to change depending upon the policies of the Govt. of India and IIT Guwahati.

ii. Fee details for New Students (Foreign Nationals) of Ph.D. Programme

July-Nov 2021 Semester

Sl. No.	Items		Amount (in Rupees)
A.	**One –Time Fees (at the time of admission) & Non-Refundable**		
A.1	Admission Fee		Rs. 1500/-
A.2	Certificates Fee (Grade Card + Provisional Degree)		Rs. 750/-
A.3	Medical Examination Fee		Rs. 100/-
A.4	Student Welfare Fund		Rs. 200/-
A.5	Identity Card Fee		Rs. 100/-
A.6	Modernization and Upgradation Fee		Rs. 1,000/-
A.7	Hostel Admission Fee		Rs. 400/-
A.8	Mess Establishment Charge		Rs.2,500/-
A.9	Thesis Fee		Rs. 1,500/-
		Total :	**Rs. 8,050/-**
B.	**One-Time Deposits (at the time of admission) & Refundable**		
B.1	Institute Caution Money		Rs.1,000/-
B.2	Library Caution Money		Rs.1,000/-
B.3	Hostel Caution Money		Rs.4,000/-
B.4	Mess Deposit		Rs.3,600/-
		Total :	**Rs. 9,600/-**
C.	**Payable at Every Semester**		
C.1	Registration/Enrollment Fee		Rs. 1,000/-
C.2	Examination Fee		Rs. 500/-
C.3	Academic Facilities Fee		Rs. 2,500/-
C.4	Students' Brotherhood Fund (SBF)		Rs.50/-
C.5	Gymkhana Fee		Rs. 1000/-
C.6	Students' Travel Assistance Fund		Rs. 50/-
C.7	Hostel Fund		Rs.600/-
C.8	Hostel Rent		Rs. 1000/-
C.9	Hostel Maintenance Charge		Rs. 3,000/-
C.10	Electricity and Water Charges		Rs. 2,500/-
C.11	Adjustable Mess Advance		Rs.17,780/-
		Total :	**Rs. 29,980/-**
D.	**Payable at the time of admission & every July-November Semester Registration**		
D.1	Group Medical Insurance Scheme(GMIS) Premium		**Rs.1,900/-**
E.	**Payable by Foreign Nationals Annually**		**In US Dollar**
E.1	Tuition Fees	SAARC Countries	$ 2000
		Non – SAARC Countries	$ 4000
GRAND TOTAL :		**SAARC Countries**	**Rs. 49,530/- + $ 2000**
		Non – SAARC Countries	**Rs. 49,530/- + $ 4000**

Note: 1) Fee rates are subject to change depending upon the policies of the Govt. of India and IIT Guwahati.

भारतीय प्रौद्योगिकी संस्थान गुवाहाटी
INDIAN INSTITUTE OF TECHNOLOGY GUWAHATI

Form No. IITG/AER/02 **ALUMNI AFFAIRS AND EXTERNAL RELATIONS**

Application Form for Exchange Students

1.(a) Name (in block letters): Mr/Ms...…

  (b) Father/Husband/Guardian ....

  (c) Address:

Affix passport size Photograph

    Phone: Email:

2. (a) Date of Birth: date …… month ………. year……..

  (b) Marital Status

  (c) Nationality

     (*Attach photocopy of valid passport to this form*)

3. (a) Department/Centre in IIT Guwahati

  (b) Project/research area:
     (only for research students)
  (c) Proposed supervisor in IIT Guwahati:
     (only for research students)

  (d) Proposed duration of stay at IIT Guwahati: months (from   to   )

4. Home University/Institute of the applicant:

(a) Name of the University/Institute

(b) Address of the University/Institute

(c) Department

(d) Current Academic Programme

(e) Total duration of the programme

(f) Semester/Term completed

(g) Latest Cumulative Grade Point Average / Cumulative Performance Index

           ____ out of maximum ___

Signature of the student   Date

5. Recommendation from the supervisor (research students) or from the Head of the Department (other students) in the parent university/institute:

Name   Designation

Phone   Email

Signature   Date

6. Recommendation of the official coordinating student exchange programme in the home university/institute:

Name   Designation

Phone   Email

Signature   Date

Important points to be followed by the exchange students:

1. For filling up the Learning Agreement write (by email) to the HOD of the concerned department to see if the courses you wish to do will be offered in the semester you will be spending in IITG. The HOD should also agree to let you take the course (in case the course has restrictions on numbers.)

The HOD may refer you to another faculty colleague who will work these out with you or choose to help you directly.

2 You can take courses from other departments in IITG as well. If you do that, write to the HOD of that department in the same way as above.

3 Fill up the courses agreed on (through email) and get your International Office to sign on that Learning Agreement form indicating that your home university agrees with your taking those courses in IITG. Send us a scanned copy of the form (through email) and we will get the signatures required from IITG officials on that form for you.

Indian Institute of Technology Guwahati
Learning Agreement

1.	Name of the student: Department:	Name of the Parent University and the Department:
2	Name and Email ID of the contact faculty member at IIT Guwahati:	Date of Birth: Gender (M/F): Semester:
3	Proposed semester to study at the IIT Guwahati:	Email: Phone(Mobile):

Course Details

Study programme at IIT Guwahati: (List of courses at IIT Guwahati)			**Equivalent study programme at Parent University** (Equivalent courses at Parent Institute/University)		
Code	Name of the course/s	Credits	Code	Name of the course/s	Credits
Note: If necessary, continue the list on a separate sheet			Total:		

(Student's Signature)   (HoD Signature)   (Supervisor's Signature)
  Parent University   *Parent University*   *Parent University*

Host University Office (IITG)

We confirm that the proposed courses mentioned above are approved and all credits can be transferred back to parent university.

(Signature) **DUPC/ DPPC** *with seal pl.*	(Signature) **Head of Department** *with seal pl.*	(Signature) **DoAER** *Forwarded to DoAA*	(Signature) **DOAA** *Dean of Academic Affairs*
IIT Guwahati	*IIT Guwahati*	*IIT Guwahati*	*IIT Guwahati*