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# Be a global student

Experience Malaysia, a truly Asian country blessed with rich cultural heritage and diversity. Explore its wonders of nature, from pristine beaches, to diverse flora and fauna. It even has one of the oldest rainforests in the world! Start your adventure with the Student Exchange Programme at one of the fastest growing private higher education institutions in the country, UTAR, and be dazzled with natural beauty, vibrant cities, ancient traditions, and diverse local culture in Malaysia while studying abroad!



CONTACT

US FOR MORE INFO



Kampar Campus Email: cee@utar.edu.my Tel: +605-468 8888 Ext : 2236

Sungai Long Campus Email: cee@utar.edu.my Tel: +603 9086 0288 Ext: 334

cee.utar.edu.my/StudentExchange

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#### Universiti Tunku Abdul Rahman (UTAR) Centre for Extension Education (CEE)

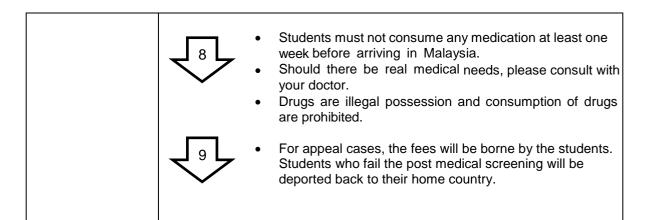
# Student Exchange Programme (SEP) Information Sheet for Undergraduate Academic Exchange, Internship and Project Attachment

Name of University	Universiti Tunku Abdul Rahman (UTAR), Malaysia		
SEP Coordinators & Contact Numbers	Name: Email: Contact Number: Mobile Phone No.: WeChat ID: WeChat QR code:	Ir. Dr. Lim Jee Hock  limjh@utar.edu.my +603-90860288 Ext: 202 +6012-6267373 limjeehock	
	Kampar Campus Name: Email: Contact Number: Address:	Ms. Janice, Kong Chee Yeng kongcy@utar.edu.my +605-4688888 Ext: 2236 Heritage Building, First Floor A178A, Jalan Universiti, Bandar Barat, 31900, Kampar, Perak, Malaysia.	
	Sungai Long Campus Name: Email: Contact Number: Address:	Ms. Hely, Wong Shin Chet wongschet@utar.edu.my +603-90860288 Ext: 334 KB008B, Ground Floor, KB Block, Jalan Sungai Long, Bandar Sungai Long, Cheras 43000, Kajang, Selangor, Malaysia.	
Academic Calendar	January Trimester: June Trimester: October Trimester:	End of January – Mid of June Mid of June – End of October Mid of October – End of January (subsequent year)	
	UTAR has a total of 3 trimesters in 1 academic year  UTAR Academic Calendar link: <a href="https://admission.utar.edu.my/intake-and-Academic-Calendar.php">https://admission.utar.edu.my/intake-and-Academic-Calendar.php</a>		
Available Duration of Programme	Student may enroll in an year.	ny one trimester to a maximum of one academic	

SEP Application Period	Trimester	Start Date	Due Date		
	January Trimester	1st Aug (previous year)	30th Sept (previous year)		
	June Trimester	1st Jan (current year)	28th Feb (current year)		
	October Trimester	1st May (current year)	30th June (current year)		
SEP Application Procedure	<ul> <li>Submit soft copies of documents only (hard copies are not required).</li> <li>Students are required to complete the <u>Student</u> <u>Exchange Programme Application Form</u> online.</li> </ul>				
Documents Required for Application	<ol> <li>Students are required to complete the Student Exchange Programme         Application Form online.     </li> <li>Prepare and provide the required documents below in pdf via an online link.</li> <li>We will access and review them through the link you provide.</li> <li>A letter of recommendation from the Head of Department / Dean from Home Institution who supports their application</li> <li>A copy of Official Academic Transcripts (in certified English translation)</li> <li>A copy of passport biodata (only pages with passport number, photo, issuance and expiry date) (Passport guideline HERE)</li> <li>A copy of passport size photo with size 4.5 cm x 3.5 cm (white background) – JPEG format (Passport photo guideline HERE)</li> <li>A letter of confirmation from Home Institution to prove that the applicant is enrolled as a full-time student at Home Institution and as an exchange student to UTAR (Letter guideline HERE)</li> <li>A copy of passport for all pages including blank pages (As per requirement by EMGS, the passport must be valid for at least 18 months from the expected date of entry.) (Passport guideline HERE)</li> <li>Health Declaration Form</li> </ol>				
When will students receive the offer letter?	Within 1 month after s	student complete the applica	ation form.		
When will the official transcripts be ready?	Within 1 month after result is released.				
Cost of Tuition/ per Trimester	Tuition fee is waived according to the agreed number of inbound exchange student stated in <b>STUDENT EXCHANGE AGREEMENT (SEA).</b>				
Estimated Cost of Living per Month	Accommodation: Food: Transport: Others*: Estimated cost per month:  * Entertainment, cloth	RM 400 to RM1000 (Off RM 600 to RM1000 (Thi RM 30 to RM 70 (UT RM 200 to RM 300 RM1230 to RM2370 es, mobile phone, utilities, b	ree meals per day) AR or Public Transport)		
Website for SEP Information	Website link: UTAR S	tudent Exchange Programn			

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Language Requirement	There is no language requirement for exchange students, but it would be better if students have English proficiency equivalent to IELTS 5.0 or above, especially for English-taught courses.				
	If students plan to take courses in English Language and English Education programmes, the English requirement is IELTS 6.0 or above.				
UTAR Programmes	Undergraduate Programme: <a href="https://study.utar.edu.my/undergraduate.php">https://study.utar.edu.my/undergraduate.php</a>				
	All UTAR Undergradu students, except for B Surgery (M.B.B.S.). T students.				
	All programmes/courses in UTAR are taught in the English Language except Chinese studies, Chinese Medicine and Journalism in Chinese Media (partially).				
Accommodation Information	Kampar campus				
	Danish House: Contact Person: Website Link: Email: Contact Number: Mobile Phone No.:	Ms. Rachel https://www.danishhouse.com.my/ sadept.dh@gmail.com +605-467 1763 +6011-1060 1622			
	Westlake Villas Home Contact Person: Website Link: Email: Contact Number: Mobile Phone No.:	Ms. Kaycee/Mr. Hoong <a href="http://www.westlakevillas.com.my/ensadeptox.dh@gmail.com">http://www.westlakevillas.com.my/ensadeptox.dh@gmail.com</a> +605-467 1763 +6011-1060 1322			
	Sungai Long campus				
	Azalea Apartment: Contact Person: Email: Contact Number: Operation Hours:	Ms. Annie azalea125.info@gmail.com +60 11-1618 4268 Monday – Friday (10am – 5pm)			

#### Immigration charges include **Immigration** Highlight Immigration processing fee Medical and health insurance Post medical screening fee I-card E-Val Student pass Entry VISA Caution money (refundable upon completion of study in UTAR) Personal bond fund (refundable upon completion of study in UTAR) EMGS Information Link: <a href="https://educationmalaysia.gov.my">https://educationmalaysia.gov.my</a> Pre-Arrival Exchange students are advised to visit the website link Procedure https://cee.utar.edu.my/SEP/ Or email the Centre for Extension Education (CEE) at mobility.cee@utar.edu.my for more information. Download and complete the application form. Prepare all relevant and certified true copy documents. Submit the application via email. Receival of offer letter from UTAR. Make your bill payment (non-refundable) for the "Student Pass" application. Department of International Student Services (DISS) will apply the "Student Pass" via online at "Education Malaysia Global Services (EMGS)", after students have made their bill payments. Receival of Electronic Visa Approval Letter (eVAL) once EMGS approves the application. The eVAL is only valid for 6 months. Failure to enter Malaysia within 6 months after the eVAL is issued may result in students needing to reapply for the "Student Pass". Foreign students who receive eVAL must obtain Single Entry Visa (SEV) from the Malaysian High Commission / Embassy / Consulate Office overseas before entering Malaysia. SEV must be utilised within 3 months of issuance. Failure to provide eVAL and SEV may result in denied entry to the country by the Immigration Department of Malaysia. Please consult DISS or UTAR representative before purchasing flight tickets. The preferable arrival time in Malaysia is either morning or afternoon during working days. Arrival time at night, or on Saturdays, Sundays and Public Holidays are not encouraged. Students are advised to send their flight itinerary, minimum 10 days' prior arrival in Malaysia, in order for the university to arrange for a smooth pick up at the airport and immigration clearance. Kindly inform the university if there are any changes to your flight schedule, to ensure DISS, UTAR representatives can meet you at the airport's Immigration Department of Malaysia's office.



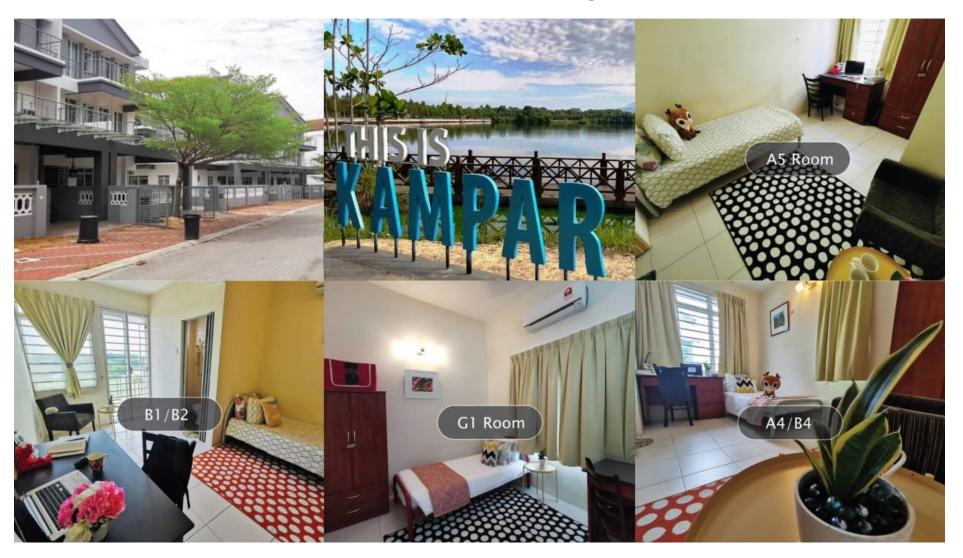
Particular	Danish House @ Kampar	Westlake Villa @ Kampar	Azalea @ Sungai Long
Single Room	RM310 – RM495	RM550 - RM650	RM450 – RM1000
Double Room	-	RM750 – RM900	RM1000
Triple Room	-	-	-
Quad Room	-	-	-
Advance Booking Fee	-	-	-
Rental Deposit*	1 month	1 month	1 month
Utility Deposit*	1 month	1 month	-
Access Card Deposit*	-	-	RM100
Keys Deposit*	-	-	-
Air-con Deposit*	-	-	RM300
Admin/Registration Fees	RM50	RM50	RM200
Cleaning Fees	-	-	RM100
1. Air conditioning		V	$\sqrt{}$
2. Study Chair and Table			$\sqrt{}$
3. Wardrobe		$\sqrt{}$	$\sqrt{}$
4. Bedframe and Mattress	$\sqrt{}$	$\sqrt{}$	$\sqrt{}$
5. Dining Table			$\sqrt{}$
6. Refrigerator		$\sqrt{}$	$\sqrt{}$
7. Water Filter			$\sqrt{}$
8. Water Heater			$\sqrt{}$
9. Ceiling Fan			
1. 24 Hour Security with CCTV			$\sqrt{}$
2. 24 Hour Patrolling Guards			$\sqrt{}$
3. Car Park Upon Request	X		$\sqrt{}$
4. Access Card System	X		$\sqrt{}$
5. Management Office			$\sqrt{}$
6. Shuttle Bus/Van to UTAR		V	$\sqrt{}$
7. Free Wifi Services			$\sqrt{}$
8. Coin-Operated Laundrette	X	X	$\sqrt{}$
9. Laundry Services			X
10. Periodic House/Room Cleaning Services			$\sqrt{}$

<sup>\*</sup> Deposits will be refunded if rooms are used in accordance with all provisions of the rental agreement together with terms and conditions.

\*\* All prices are subject to change without notice and are not guaranteed

## Gallery

## Danish House @Kampar



## Westlake Villa @Kampar



## Azalea @ Sungai Long









